**Standard SVN Structure**

**SmartBizXXX**

**tags**

Final Release

**branches**

**trunk**

**Management**

Proposal (Project Manager)

*Project Proposal (Word)*

Estimation (Project Manager)

*Project Estimation (Excel)*

Resources (Project Manager)

*Team Organization Chart (Visio)*

Risks (Project Manager role)

*Risk Checklist (Excel)*

Planning and Schedule (Project Manager)

*Project Plan (MS Project)*

*Acceptance Test Plan*

*Regression Test Plan*

Requirement (Business Analyst)

*Use Case (including a Word document and a UML use case diagram)*

*Software Requirement Specification*

*Functional Specification Document (FSD)*

*Change Requests*

Analysis and Design (Design Engineer, Team Lead or Manager)

*Software Architecture Document (SAD)*

Database Design

*Data Definition Document (Word)*

*ER Diagram file*

GUI Design

UML Designs

*State Diagrams*

*Sequence Diagrams*

*Class Diagrams*

**Operation Control (developers, business analysts, testers, managers, team leaders)**

Kick-Off

*Project Kick-Off (Presentation)*

Meeting Minutes

*Team Meeting Minutes (Excel or Word)*

Status Reports

*Daily or Weekly (Excel)*

Timesheet

*Each developer has an individual timesheet (Excel)*

Closure

*Closure Report*

*Lesson Learned*

**Quality Control (everyone)**

Test Data (real data for testing)

*Test Data Files (Excel or SQL seed)*

Test Suite

*Test Suite Matrix (Excel)*

*Test Cases (Excel)*

Test Reports

*Test Reports (Excel)*

**Implementation (developers, team leaders, managers)**

*Coding Convention (Word): Team Lead*

*Code Review Checklist (Excel): Team Lead*

Unit Test

Unit Test Cases

*Unit Test Case files (Excel): Developer*

Unit Test Plans

*Unit Test Plan files (Excel): Developer*

Database

*SQL files: Developer*

Source

*Source project files*

**Deployment**

*Installation Guide*

*User Guide*

Release (build release of the source code after a milestone)

**Reference**

*All Reference Documents*